

COVID-19 BULLETIN – GAL BRONX UPDATE

As everyone is aware, the global COVID-19 pandemic is serious and rapidly evolving. The COVID-19 Task Force continues to closely monitor all of our operations and follow the latest guidance from the Centers for Disease Control (CDC) in order to keep our employees and facilities as safe as possible. We are grateful for the extraordinary efforts of our workforce over the past few weeks to continue producing products that keep our communities moving. Our work is directly supporting the front lines of the pandemic by providing essential equipment to hospitals, medical facilities, and other critical infrastructure.

As a result of the evolving local situation in the Bronx, we have decided that for the week of April 6th through 10th, we will be operating with reduced production functions. Reduced operations will allow all employees that feel that they have had potential direct exposures to COVID-19 to self-isolate for that period. We will have a reduced crew continuing to operate on site in order to fulfill urgent and essential orders. The reduced schedule will also allow for increased facility sanitization. Finished orders and service parts from our Northeast Regional Service Center will continue to be available for pickup during regular hours as usual.

All non-production activities will continue on a regular working schedule. Non-production staff are expected to continue fulfilling their job responsibilities as we serve our customers. All other Vantage production facilities will be continuing regular operations. All non-production staff are expected to perform their job responsibilities as previously required unless specifically asked to stay at home.

We will return to operating on a full production schedule on April 13th in accordance with the previously implemented modified schedule (fixed four-day production schedule). In addition to all existing policies and measures, increased on-site safety measures will be implemented for all on-site Bronx employees. This will include:

- Mandatory temperature checks administered by HR prior to each shift – any employees exhibiting fever symptoms will not be permitted on site
- Respiratory masks provided as available
- All employees will attest:
 - That you have no known symptoms over the preceding 72 hours and have not been in close proximity to a confirmed or suspected case of COVID-19
 - That you understand the steps the company has taken to mitigate and reduce the spread of the virus and understand the necessary steps that YOU the employee must also take to stay safe:
 - Wash hands
 - Practice social distancing
 - Avoid shaking hands
 - Don't come to work if you do not feel well

We are extremely committed to protecting our workforce and will continue to provide regular updates.

Once again, thank you for your hard work and continued efforts during these unprecedented times.

Please do not hesitate to contact your manager, Human Resources Business Partner, or our COVID-19 Task Force Leader, [Michelle Williams](#), if you have any questions or concerns regarding the content of this notice.

Our sincerest best wishes for the health and safety of all of you and your families.

Sincerely,

COVID-19 Task Force