



COVID-19 BULLETIN – NEW YORK UPDATE

Dear Employees,

Earlier today, the Governor of New York has announced a shutdown directive for non-essential businesses. At the same time, he is all allowing, and in fact requiring, “Essential Businesses” to remain open to serve our communities. Due to the importance of the products that the Vantage Northeastern Region Service Center and GAL Bronx manufacture and provide the elevator industry, we are considered an essential business and therefore will not be shutting down pending any directives to the contrary.

We should all be proud of the fact that we provide critical elevator components to many vitally important industries. These include food manufacturing, healthcare, assisted living, all forms of the transportation industry among others. Without our products, these industries would face severe hardship in providing the safe level of service that is needed at this critical time. Beyond these industries, the safe operation of elevators in residential buildings is a key function that our products provide to communities everywhere. We all have family members living in apartments that rely on the safe operation of their elevators.

Unless directed otherwise, we will continue to remain open to help serve our customers and the community.

Our top priority is now and will always be your health, safety and well-being. We are taking extraordinary measures to protect our employees and extra precautions to promote safe facilities. Rest assured that we are committed to doing everything in our power to ensure that everyone remains safe and healthy.

We thank you for your continued commitment and will continue to take the necessary precautions to promote safe and healthy work environments for all employees.

Please contact your Human Resources Business Partner or our COVID-19 Task Force Leader, [Michelle Williams](#), if you have any questions or concerns regarding the content of this notice.

Sincerely,

The COVID-19 Task Force

March 20, 2020
Internal Release